

# TDA Junior Reminder Newsletter

**Friday 12<sup>th</sup> January 2018**

Happy New Year to everyone! I hope you had an enjoyable break. Welcome back to all our children who have settled in really well.

## **Absence and Evidence of Medical Appointments**

If your child is absent for any reason please ensure you telephone school before 9.00 a.m. on each day of absence. If you are unable to get through then please leave a message on the Junior school answer machine with your child's full name, class, and the reason why your child is not at school. Failure to do so will mean that you will receive either a text message or a telephone call from a member of the Admin Team and your child's attendance will be coded as unauthorised. If your child has a medical appointment during school time please could you bring in proof of appointment to the school office. Thank you.

## **Dinner Money**

We are experiencing a large number of children that don't have enough money on their lunch card on a regular basis. Our Finance department are currently looking at all outstanding dinner monies and you will be contacted by the Finance department direct for outstanding dinner money.

Dinner money **must be paid in advance** for children who pay for their school dinner. The cost of a dinner is £2.25 per day and £11.25 for a week. Dinner money should be clearly marked with your child's full name, class, amount you are paying and what it is for.

You can pay for dinners, trips, clubs, etc. using the online cashless system ParentPay. You can see on ParentPay which days your child has had a dinner and how much money is on your child's account. If you need a login then please see a member of staff in the office. ParentPay enables you to make secure online payments using your credit/debit card. It gives you a more convenient and flexible way to pay the school.

## **End of School Day**

The school office is receiving a number of telephone calls at the end of the school day requesting messages to be sent through to a child's class regarding who is collecting them from school. As you can appreciate this is a busy time for Admin staff and it is not always possible to deliver a message before the classes are dismissed. Could I therefore ask you to ensure your child knows who is collecting them from school at the start of each day.

## **Packed Lunches**

If your child has a packed lunch could you please ensure they bring it with them to school in the morning and it has their full name clearly marked on it. Thank you.

## **Kingswood Residential**

Thank you to everyone who has paid on ParentPay to date for the Kingswood residential trip. Please note that the final payment is due at the beginning of March. Thank you.

## **Uniform**

Could I please remind everyone of the TDA Junior school uniform. The uniform consists of a dark blue jumper or cardigan (with the Thomas Deacon logo), white shirt/blouse or polo shirt, black trousers, skirt or pinafore dress. We are beginning to see children coming in boots and trainers which are not part of our uniform. Black shoes should be worn. Please note that the school jumper or cardigan with the logo can only be purchased from the TDA school shop situated on the ground floor in the main Academy.

## **Book Fair**

TDA Junior will be holding a book fair in the Junior library from Wednesday 17<sup>th</sup> January – Wednesday 24<sup>th</sup> January. Leaflets about the book fair for children to take home will be circulated shortly. If you have any queries regarding the book fair please contact Sarah Masters in the Junior library.

Class visits to the book fair will take place instead of their usual library visit as follows:

Wednesday 17<sup>th</sup> afternoon = Y5, 3.00 pm – 4.00 pm Y5 parents invited

Thursday 18<sup>th</sup> afternoon = Y6, 3.00 pm – 4.00 pm Y6 parents invited

Monday 22<sup>nd</sup> afternoon = Y3, 3.00 pm – 4.00 pm Y3 parents invited

Tuesday 23<sup>rd</sup> afternoon = Y4, 3.00 pm – 4.00 pm Y4 parents invited

## **Internet Safety**

During our whole school assembly this week we discussed the importance of keeping children safe while using the internet. We discussed ways of ensuring that they understand the risks of using the internet and how they can keep themselves safe.

In school internet access is supervised and we monitor websites that are accessed. There are a number of simple things that can be carried out at home to keep children safe. Please discuss the importance of this with your child.

## **Dates for the diary:-**

Wednesday 17<sup>th</sup> February – Wednesday 24<sup>th</sup> February – TDA Junior Book Fair, Library

Wednesday 7<sup>th</sup> February and Thursday 8<sup>th</sup> February – Parents Evenings

Kind regards

Lucy Burks  
TDA Junior Leader